

**From:** [Farhan Khan](#)  
**To:** [Wissam Akl](#); [muzaffar963@yahoo.com](mailto:muzaffar963@yahoo.com)  
**Cc:** [iftikhar bari](#)  
**Subject:** Project Alignment Meeting- Islamic Center Project - My Meeting Notes  
**Date:** Monday, March 22, 2021 11:13:00 PM

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Assalam o Allaikum bros. Muzaffar/Wissam,

Thx for scheduling this meeting the other day. **Now kindly issued the MOM/Action items so that all the discussions and path forward can be formally captured.**

I also put some concerns that I got from community members, I would suggest to assign br. Nisar to put the clarifications and then we all can review and add more if needed.

Thx  
Farhan

See below for some items that I noted:

A meeting was booked by the MCC to finalize the path forward on Islamic center project, the project has come across some serious hurdles during the last few months, that resulted in complete Halt at the moment.

**Agreed Path forward:**

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1. New Project Manager will be finalized ASAP;
2. All concerns on the project will be addressed, documented and shared with the community/stakeholders for smooth project execution going forward;
3. Validate if the phase I is the best phasing approach (under which only multipurpose hall will be built first including all the other required site services);
4. Issuance of phase I design development PO to different engineering design firms (per the agreed phasing approach)
5. To explore the option of finding a new already built building in deep SE/SW due to current real estate market condition (as a result of covid-19 pandemic). The deadline to find a location is six (6) weeks from this meeting date. The six (6) weeks period will end on April. 27, 2021. After this date no further efforts will be made to explore this opportunity and team will focus on building the Islamic center project per the agreed phasing approach.

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**Action Items:**

1. To send the ICSC community members location in google map (to facilitate in the selection of right already built building for Islamic center)- Action for Farhan Khan – **Status completed**
2. Finding of new Islamic center new building location – Action for Br. Wissam Akl – Status In Process
3. To help in finding the new PM- Action for Muzaffar – Status In Process

4. List of concerns raised on the project– Action for Farhan Khan – **Status – Completed (see below)**

#	Concerns	Mitigation	Agreed By
1	New Islamic center location is not centrally located.		
2	New Islamic center project access road 104 Street SE is not properly maintained by city, during winter it will be hard for community to go to new facility		
3	Islamic center project current design is too expensive and can't be built		
4	The current engineering design firms are very expensive		
5	The current Islamic center project team doesn't have the right expertise		
6	The current phase wise approach of building Multi Purpose hall 1 <sup>st</sup> ) is not the right approach.		
7	Islamic center current phase I design can be completed by community engineers and we don't need any paid engineering design firms		
8	After the completion of phase I, the whole project will not be completed due to its cost and community will be using Multipurpose hall for a long time (even after spending more than \$5M, you are not getting a proper mosque)		