

From: [iftikhar bari](#)
To: [Farhan Khan](#); [syed akhtar](#)
Cc: [mohamed.charanek](#); [Muzaffar Khan](#); [zahid magsood](#); [Yasin](#); [Wissam Aki](#); [Samir Omar](#); [Nisar Bhutto](#); [haider.kashif@gmail.com](#); [adnansami78@gmail.com](#); [Farooq Qadir](#); [nadeemt@gmail.com](#); [Fayyaz Tilly](#); [Treasurer ICSC](#)
Subject: Re: S.E. Masjid Project Path forward discussion
Date: Wednesday, June 16, 2021 3:10:43 PM

NOTE: This is the official communication. The mandate is open for comments from all recipients and S.E. Project Committee is also encourage to iron out more details in their first meeting for any points to be changed, combined or modified and inform back to be impended as self-governance and operating tool.

Brother Farhan: Can you please communicate the committee formation on your website and through ICSC standard communication protocol.

ACTION: Once MCC Minutes are ready will share the same.

AOA, Further to the confirmation of Project Advisory/ Coordination Committee and please find below the mandate some of the members of committee have been asking before take on assignment

The following the committee in general approved (note MCC made a frame work of committee for overall city-wide projects , however it may differ from centre to centre]. For S.E. Masjid Project the following is the committee as proposed in meeting held at ICSC Masjid Project Premises.

S.E. Masjid Advisory Project Committee (AKA Coordination Committee)

- **Committee lead: Nasar Bhutto**
- **(1) MCC Project Growth Committee Lead – Wissam Aki**
- **(1) MCC district elected Director- Muzaffar Ahmad**
- **(1)Local District President- Current Farhan Khan**
- **(1) MCC Imam- Shiekh Fayaz Tilly**
- **(3 to5) Local District Community Member – Zahid Maqsood, Syed Kashif Haider, Nisar Bhutto**

GENERAL MANDATE FOR S.E. MASJID COMMITTEE:

1. Committee is authorized to make the decision of actions to be conducted in consultation within committee with reasonable logic to tackle the community needs. This may require larger stakeholder's consultation and experts' opinions.
2. All decision must be reported to MCC/MAC Via Chairman/Secretary along with authorized local ICSC district management committee/board representation before moving forward as part of standard reporting to MCC board of directors and maintain the approval process of public funding.

3. MCC through its charitable org MAC and MCFC has full authority to intervene and suggest any procedural compliance or guide through any of its expert for the best utilization of resources, funds or alternate in the event only if Project committee remains non-productive in updating and decision making.
4. The Project committee shall remain effective up to the project or its phase completion and will not interfere in any other matter of organization in any form of shape as not deemed necessary
5. All committee members must get acquainted with available policy, procedure, by-laws of MAC/MCFC and general principal of conduct, confidentiality and conflict of interest to avoid any non-conformance issues.
6. Any change in members of committee shall reside within committee members and formation shall remain same until the time of any phase or phases or S.E. Masjid project completed. However minor adjustments related to responsibilities can be accomplished within committee or stakeholders
7. MCC and local district board members ICSC shall extend full cooperation with committee and its designate Lead coordinator for any type of facilitation for the purpose of project execution, arrangements and communication.
8. Project Committee shall be able make new –sub committees or paid positions and delegate any or all of its duties to such committees and positions, hire resources and engage contractors with proper approval for S.E. Masjid Project only.
9. MAC (Muslim Association of Calgary) is legally responsible for all funds & its collection and its spending for S.E. Masjid Projects, so it is an understanding and binding that all the communication, decision and expenditures and approvals shall be properly documented and maintained.
10. Committee shall be fully responsible to make project related informed decision, proposals, fundraising ideas, community engagements, public communication and any other important activity or tasks necessary to make project successful without any hindrance from MCC or Local board ICSC.
11. It is mandated that Project committee may decide to meet once in every month and can task its members, board directors and any external parties, consultant, specialist to execute certain task and gauge the performance to reorganize executions of tasks after proper approval process.
12. Project Committee to develop milestones for project or Project phase (s) related activities or phases from develop to completion of Project and set funding targets to achieve in manageable way
13. MCC along with ICSC local board/management committee shall be ultimate custodian of public funds and Project progress, relying on Project Committee to make informed decisions and provide timely updates for the purpose of communication to community through standard established communication protocol of ICSC.
14. MCC along with ICSC mandate that there shall be no hindrance to funds and payments for any work committed on behalf of the S.E. Masjid Project though the proper approval process.
15. Project Committee to develop the Approval Process in line with MCC/MAC/MCFC or ICSC

responsibility of approval, for spending on any task or activity, or resources so during execution there is no ambiguity or confusion.

Thanks

JKH

Iftikhar Bari

MCC/MAC/MCFC Secretary /MCC Director -South East District

i.bari@muslimscalgary.ca

From: iftikhar bari <bari15@hotmail.com>

Sent: June 13, 2021 1:20 PM

To: Farhan Khan <president@icsouthcalgary.com>; syed akhtar <ssakhtar1@gmail.com>

Cc: mohamed charanek <m.charanek@muslimscalgary.ca>; Muzaffar Khan <muzaffar963@yahoo.com>; zahid maqsood <zmaqsood@telus.net>; Yasin <yasin_99@hotmail.com>; Wissam Akl <waki@icloud.com>; Samir Omar <samomar@hotmail.com>; Nisar Bhutto <n_bhutto@hotmail.com>; haider.kashif@gmail.com <haider.kashif@gmail.com>; adnansami78@gmail.com <adnansami78@gmail.com>; Farooq Qadir <farooq.qadir@outlook.com>; nadeemt@gmail.com <nadeemt@gmail.com>; Fayyaz Tilly <fayaz121n@yahoo.com>; Treasurer ICSC <treasurer@icsouthcalgary.com>

Subject: Re: S.E. Masjid Project Path forward discussion

AOA, Brothers , We have approved this S.E. Masjid committee as proposed in MOM in the MCC meeting held today, once minutes be completed (normally takes about week) will share the same with you and will formally announce through S.E. membership communication portal by ICSC management.

All the points brother farhan brought shall be also be considered and will be put into S.E. Masjid Project Committee mandate so that all Committee members have a cohesive team and agreement and have definite pathforward to work further.

Please take this communication as official notification on behalf of MCC BOD and time is ticking , you can move ahead with your plans and meeting and strategies further on, and for any further clarifications or facilitation I am just a phone call away and will ensure that what I can do the best to your needs.

Kindly also note that in MCC today's meeting MCC board also decided to announce the elections and AGM on July 25th and July 11th respectively. Being said that I am almost a guest and will be gone in a month or so. I have tried my level best to serve the community needs and always seek reward from Allah Subhanawatala, and also apologize for any shortcomings I may have posed or presented during my tenure as MCC director from this quadrant.

MCC have big plans and I am sure the future boards will extend better cooperation and Myself

and Mohammad chaeranak discussed and has put a plan to spare reasonable amount towards Capital Projects every year. This is your chance to reach to the points where you can avail this funding and lot of other cooperation in combination with any assistance we can get from Alberta Infrastructure financing etc.

JKH

Iftikhar Bari

Director/Secretary MCC 2020-2021

From: Farhan Khan <president@icsouthcalgary.com>

Sent: June 12, 2021 11:20 PM

To: syed akhtar <ssakhtar1@gmail.com>; iftikhar bari <bari15@hotmail.com>

Cc: mohamed charanek <m.charanek@muslimscalgary.ca>; Muzaffar Khan <muzaffar963@yahoo.com>; zahid maqsood <zmaqsood@telus.net>; Yasin <yasin_99@hotmail.com>; Wissam Akl <waki@icloud.com>; Samir Omar <samomar@hotmail.com>; Nisar Bhutto <n_bhutto@hotmail.com>; haider.kashif@gmail.com <haider.kashif@gmail.com>; adnansami78@gmail.com <adnansami78@gmail.com>; Farooq Qadir <farooq.qadir@outlook.com>; nadeemt@gmail.com <nadeemt@gmail.com>; Fayyaz Tilly <fayaz121n@yahoo.com>; Treasurer ICSC <treasurer@icsouthcalgary.com>

Subject: RE: S.E. Masjid Project Path forward discussion

Walaikum Assalam,

MCC/MAC needs to issue the MOM formally with the confirmation that the decisions taken during meeting have been approved by the broader MCC board including formation of new Islamic Center Project Advisory Committee and appointment of new Project Manager.

MCC/MAC also need to confirm the following for the new project advisory committee:

1. Purpose and scope of the committee;
2. Term of the committee;
3. Constitution of the committee i.e., structure, number and role of committee members, process of selection and replacement of committee members;
4. Authorities and limitations of the committee (including financial authority and limits);
5. Operating rules to be followed by the committee.

Thx

Farhan Khan

403-617-2428

From: syed akhtar <ssakhtar1@gmail.com>

Sent: June 11, 2021 10:15 PM

To: iftikhar bari <bari15@hotmail.com>

Cc: mohamed charanek <m.charanek@muslimscalgary.ca>; Muzaffar Khan <muzaffar963@yahoo.com>; Farhan Khan <president@icsouthcalgary.com>; zahid maqsood <zmaqsood@telus.net>; Yasin <yasin_99@hotmail.com>; Wissam Akl <wakl@icloud.com>; Samir Omar <samomar@hotmail.com>; Nisar Bhutto <n_bhutto@hotmail.com>; haider.kashif@gmail.com; adnansami78@gmail.com; Farooq Qadir <farooq.qadir@outlook.com>; nadeemt@gmail.com; Fayyaz Tilly <fayaz121n@yahoo.com>
Subject: Re: S.E. Masjid Project Path forward discussion

Dear All,

Asalaam o Alaikum wa rahmatullah he wa barakatuh

Attached are minutes of the meeting from the meet held on Tuesday June 8th at ICSC project site.

On Tue, Jun 8, 2021 at 4:33 PM iftikhar bari <bari15@hotmail.com> wrote:

Here is Tentative AGENDA.

Kindly confirm your attendance as well. as i have only 3 confirmations so far

Topic	Duration	By
Duaa/ Open meeting	5 minutes	MCC (Iftikhar Bari)
Meeting purpose	5 minutes	Suqlain Akhtar
Discussion on mandate/path forward to proceed with construction phase of the project	15 minutes	Saqlain /ALL
Establish Project Coordination/Advisory Committee and roles and responsibilities	20 minutes	Saqlain /ALL
Project finance and accounting in execution phase	15 Minutes	Saqlain /ALL
Urgent Top-level deliverables of committee and time driven Tasks to address immediately	15 minutes	Iftikhar/All
Review actions and closing	5 minutes	Saqlain /ALL

From: iftikhar bari

Sent: June 6, 2021 8:09 PM

To: mohamed charanek <m.charanek@muslimscalgary.ca>; Muzaffar Khan <muzaffar963@yahoo.com>; Farhan Khan <fkhan@icsouthcalgary.com>; zahid maqsood <zmaqsood@telus.net>; Yasin <yasin_99@hotmail.com>; Wissam Akl <wakl@icloud.com>; Samir Omar <samomar@hotmail.com>; Nisar Bhutto <n_bhutto@hotmail.com>; haider.kashif@gmail.com <haider.kashif@gmail.com>; adnansami78@gmail.com <adnansami78@gmail.com>; ssakhtar1@gmail.com <ssakhtar1@gmail.com>; Farooq Qadir <farooq.qadir@outlook.com>; nadeemt@gmail.com <nadeemt@gmail.com>

Subject: S.E. Masjid Project Path forward discussion

When: June 8, 2021 7:00 PM-9:00 PM.

Where: S.E. Masjid Project Site- Cricket Ground

You invited to participate On S.E. Masjid Project Path forward Discussion along with MCC/ ICSC and community volunteers and members.

Will send discission point later to become time bound items.

JKH